

Durango Fire Protection District Use Only

Date Submitted _____
Date Fee Received (if applicable) _____
Amount Received \$ _____
Plans Examiner _____
Date Entered Into Spreadsheet _____
PERMIT NUMBER _____

**Plan Review Application-
Suppression Permit**
Durango Fire Protection District
Prevention and Code Enforcement Division
104 Sheppard Drive • Durango, Colorado 81303
970-382-6000 • Fax 970-382-6028

Date _____ **SUBMIT PLANS AND APPLICATION TO:** DFPDFPB@durangofire.org
Allow 21 days for review after a complete submittal

State of Colorado Contractor's Reg. Number _____ (Must be current for review)

System Contractor: _____

Mailing Address: _____

Primary Contact: _____

Cell Phone: _____ Office: _____ Email: _____

Plan Review to be returned to:

Name: _____ Company: _____

Phone: _____ Email: _____

Type of Plan Submittal

1st Submittal 2nd Submittal 3rd Submittal (See Fee Schedule)
Project Size: Level I (6 heads or less) Level II (7 – 20 heads) New System or > 20 Heads

Suppression System Type (Additional Plan Review Fee for Each System):

Wet	Dry	Standpipe	Underground	Fire Pumps
13	13R	13D Sq. Ft. _____	Multipurpose	Other _____
____ # Heads relocated	____ # Heads deleted	____ # Heads added	____ Total heads	
Installation Type: New Install	Retrofit	Tenant Improvement	Alteration/Additions/Repairs	

Submittal Includes (required)

- PDF set of plans submitted (Hard copy when required by Fire Department)
- Hydraulic Calculations Owner's Information Certificate
- Product Specifications (PDF copy with specific products highlighted or indicated)

Calculated Fee:

See fee schedule for type of system and fee per sprinkler head installed/added/deleted/relocated TOTAL: \$ _____

Project Details

Project/Site Name: _____

Physical Address: _____ Bldg./Suite/Floor: _____

Project Installer/Supervisor: _____ On-Site Phone: _____

Scope of Project: _____

Plans Design By: _____ P.E./NICET # _____

Phone: _____ Email: _____

Project General Contractor: _____ Phone: _____

Email: _____

Project On-Site Supervisor: _____ Phone: _____

Email: _____

Owner: _____ Phone: _____

Email: _____



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www.durangofire.org

Automatic Fire Sprinkler System Small Project Submittal Effective June 2021 FPB-013

Small Project Definition:

Any modification to an existing system involving the addition or relocation of 20 sprinkler heads or less (per the State of Colorado) that has no adverse impact on the integrity of the fire protection system including the hydraulic design. Small projects are divided into **Level I and Level II.**

Note: This does not apply to new systems or changes to the riser.

Submittal Items:

Electronic PDF of the items listed below shall be submitted to DFPDPFB@durangofire.org
Permit must be issued prior to work on any Automatic Fire Sprinkler System(s).

- Completed Fire Sprinkler Permit Application <https://durangofire.org/property-development-construction/>
- Suppression Small Project Fee
The fee includes permitting and inspections. If paid online with credit card include receipt with submittal.
- Dimensioned drawing or sketch of the proposed project (Hard Copy plans when required by Fire Department)
- A letter signed by the plans designer or responsible individual on letterhead stating that the work does not affect the hydraulic demand or integrity of the existing fire protection system(s).
- Include the scope of work, start and completion date(s), piping size(s) and type, sprinkler head type and model, number of sprinkler heads, specification sheets for all installed products.

Small Project Level I

- 6 or less sprinklers heads relocated, deleted, or added to an existing system. (cumulative)
- This **does not** require a NICET stamp or signature.
- Permit will be issued within 48 hours of fee payment and complete submittal, not to include weekend and holidays.
- DFPD encourages a 30-minute meeting at our office to discuss the project after submitting all required documents electronically in order to efficiently process the request. You may request an appointment when submitting documents at DFPDPFB@durangofire.org.
- Level I Fee - \$50.00

Small Project Level II

- 7 to 20 sprinkler heads relocated, deleted, or added to an existing system. (cumulative)
- NICET signature or stamp is **required.**
- A permit will be issued for the work within 21 days of fee payment and submittal.
- Level II Fee- \$100.00 plus \$2.00 per sprinkler head

The permit will include the statement that all work is done at the risk of the installer and corrections may be required at the time of inspection. Required inspections are shown on the permit.

Policy Approved Date: June 1, 2021

Approved by: *Kawla J. Smith*