



Durango Fire Protection District

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Minutes of the DFPD Regular Board Meeting Tuesday, March 29, 2022, 7:30 a.m. DFPD Station One

President Kathy Morris called to order the meeting of the Durango Fire Protection District Pension Board of Directors at 7:30 a.m. Board members present for the Call to Order were Wayne Barger, Jerry Martinez, Matt Leeder, John Dezendorf, Lyle McKnight and Patti Zink. Staff members included Chief Hal Doughty, Deputy Chief Randy Black, Battalion Chief Mike Krupa, Fire Marshal Karola Hanks, Finance Director Eric Baker, Facilities and Fleet Director Jim Applegate, HR Director Megan Kunch, Battalion Chief Randy Baker and Administrative Assistant Katie Pounds. Legal Counsel Bud Smith was also in attendance.

President Morris opened the meeting at 0730.

AGENDA: Additions, Deletions:

A motion was made by Patti Zink to approve the agenda, seconded by Wayne Barger. Motion carried unanimously.

APPROVAL OF MINUTES:

- March 1, 2022 Regular Minutes

A motion was made by Matt Leeder to approve the March 1, 2022 Regular Meeting Minutes as presented, seconded by John Dezendorf. Motion carried unanimously.

ANNOUNCEMENTS/PRESENTATIONS:

No announcements/presentations.

PUBLIC COMMENT:

No public comment.

REPORTS:

Legal Counsel: Bud Smith reported that the District Court has approved the Northwest Pipeline Inclusion that was previously approved by the Board on March 1. He reported this parcel of property will be included in the district's 2022 assessed value.

Financial Report: Eric Baker presented the February 2022 financial statement. There was discussion concerning the acceptance of phase 4 of the COVID-19 Relief Fund and how it will be used, including the possibility of a new ambulance for the IFT program given the high demand of non-emergent transports. *A motion was made by Wayne Barger to approve the January 2022 Financial Report as given by Finance Director Eric Baker, seconded by Matt Leeder. Motion carried unanimously.*

Chief's Report: Chief Doughty reported that he and Chief Black will meet with the county manager concerning the vision and strategy for impact fees that was initially presented to the county at the end of 2021. Chief Doughty reported he has received positive feedback from the Public Forum held on March 10 concerning the new Downtown Station which helps in trekking forward with the new station plans; Chief Doughty is also looking to continue setting up meetings with the City Council concerning the new station. Chief Doughty reported that he would like to begin conceptual plans with Tracy Reynolds in building the fire station in Three Springs. Chief Doughty then reported on the brief closure of Durango-La Plata Airport and how it will affect the IFT budget as he looks to hire more staff for the IFT Program during the summer. He

stated he'd like to use some of the COVID-19 Relief Fund towards those efforts since transports have been directly affected by COVID-19. IFT transports help relieve the impact of non-emergent transports.

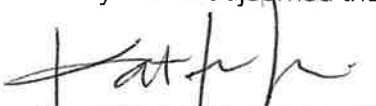
OLD BUSINESS

- a. New Downtown Station: Chief Doughty stated the plans for the new station are transitioning from conceptual to the creation of a set design. There was discussion concerning next steps, including the possible partnership with the city in moving DPD to share the new station. Chief Doughty mentioned DPD's police chief has completed a comparative study of multiple cost options concerning a new PD station, including the prospect of moving into the new DFPD downtown station.
- b. Brief Walk-Through of Proposed Fee Schedule and Philosophy of Fire Prevention Fee: Fire Marshal Karola Hanks explained that the new fee schedule is branded by the new concept of looking at building permits. When issuing a building permit, the cost needs to cover not only the value of the building but also what it costs the department to serve a building's construction. The International Code Council provides a Data Valuation Table which assigns a value to each square foot based on national standards. This formula is used to create the value of a building in order to figure out what we would need in return in order to service the construction. Chief Doughty recapped that this new proposed fee schedule will help for future staffing needs as not to overwhelm the current staff with continual new building projects. There was discussion concerning difficulties such as the plan review process and the education of the construction community concerning the new fee schedule for commercial projects.
- c. WWPF: Chief Doughty reported that county employee Allison Layman will be the director of the WWPF, under the supervision of the office of Shawna Legarza, La Plata County Emergency Manager. Both the county and city have provided funds and DFPD has provided labor force for the beginning projects for WWPF. Grant money has been obtained to help with the fund, including the hiring of additional seasonal wildland crew members. Shawn Legarza plans on bringing a prison crew to help with the initial efforts of an upcoming project.


NEW BUSINESS

- a. Legal Assistance/Financial Advising/Bond Counsel: Chief Doughty reported that DFPD has retained legal services with a firm to assist with the new downtown station. Due to future incurred debt, an attorney has been obtained to oversee the new downtown station plans. Chief Doughty reported that he will seek to hire Hilltop Securities concerning financial advising.

Kathy Morris adjourned the meeting at 8:55 a.m.



Kathleen Morris, President



Date

Attest


Katie Pounds, Administrative Assistant