



Durango Fire Protection District

Administrative Offices - P: 970-382-6000 F: 970-382-6018

142 Sheppard Drive, Durango, Colorado 81303

durangofire.org

Minutes of the DFPD Regular Board Meeting Tuesday, June 28, 2022, 7:30 a.m. DFPD Station One

President Samantha Gallagher called to order the meeting of the Durango Fire Protection District Board of Directors at 7:31 a.m. Board members present for the Call to Order were Steve List, Karen Barger, Tina McCallum, Kathy Morris, John Dezendorf and Lyle McKnight. Staff members included Chief Hal Doughty, Deputy Chief Randy Black, Battalion Chief Mike Krupa, Fire Marshal Karola Hanks, Finance Director Eric Baker, Facilities and Fleet Director Jim Applegate, Battalion Chief Randy Baker, HR Director Megan Kunch, Captain Allen Grant, and Administrative Assistant Katie Pounds. Legal Counsel Bud Smith was also in attendance.

President Gallagher opened the meeting at 0731.

AGENDA: Additions, Deletions:

No additions or deletions.

APPROVAL OF MINUTES:

- May 24, 2022 Regular Minutes

A motion was made by Tina McCallum to approve the May 24, 2022 Regular Meeting Minutes as presented, seconded by Lyle McKnight. Motion carried unanimously.

ANNOUNCEMENTS/PRESENTATIONS:

No announcements/presentations.

PUBLIC COMMENT:

There was a comment made by one member of the public.

REPORTS:

Legal Counsel Report: Legal Counsel Bud Smith reported the land for the future fire station site in Three Springs has been leased to a contractor who's building an apartment complex in the area. The lease begins August 1, 2022. The contractor has estimated approximately two years to complete the complex. Chief Doughty stated the revenue from this lease will be used to begin the planning for the new station in Three Springs. There was discussion concerning the need for a near-future station in this area along with its design and who it will house.

Financial Report: Finance Director Eric Baker presented the May 2022 financial statement. There was brief discussion concerning investments DFPD's investments. *A motion was made by Kathy Morris to approve the May 2022 Financial Report as given by Finance Director Eric Baker, seconded by John Dezendorf. Motion carried unanimously.* Eric Baker stated he asked for an extension concerning the annual apprehension report. He also stated DFPD has CDs that have matured.

Chief Doughty explained that the Board typically appoints two representatives for a Finance Committee and a Construction Committee to report out and give insight as to best handle financial and construction needs and direction.

Chief's Report: Chief Doughty mentioned two items mentioned in the SDA Workshop on Monday, June 27— 1) needing to look over and possibly revise the Board's policies and 2) whether or not the Board will approve the new FAML I insurance policy. Both items will be on the agenda for the July Regular Board Meeting. There was discussion on organization contributions vs. employee-only contributions for FAML I as it is a separate policy from DFPD's current insurance. Chief Doughty reported the grant money allotted for WWPF is needing to be claimed before lost. Due to staffing insufficiencies with the county, Chief Doughty reported that DFPD needs to be the financial manager of the grant. There was discussion on the grant amount, what areas of land the grant is for (private landowners) and staffing to begin mitigation efforts with WWPF. Payments/reimbursements of the state grant are paid/dispersed periodically as mitigation efforts are made— a 50% cost reduction to landowners.

OLD BUSINESS


- a. **Downtown Station:** Chief Doughty reported that the city is still entertaining and likes the idea of partnering with DFPD in sharing a station housing both DFPD and DPD but has made a proposal for DFPD to consider (New Business item a.).
- b. **Election of Board Officers:** Temporary President Samantha Gallagher stated there are three officer positions to fill on the Board: President, Vice-President, and Secretary/Treasurer. President Gallagher made the suggestion of electing these officers for one year. Legal Counsel Bud Smith gave a brief description of the responsibilities of each role and the structure that these roles provide. Chief Doughty stated the President of the Board is the one he reports to and communicates with most often. After discussion: *A motion was made by Tina McCallum to approve Samantha Gallagher as President, Steve List as Vice-President and Tina McCallum as Secretary/Treasurer of DFPD's Board of Directors, seconded by Kathy Morris. Motion carried unanimously.*

Chief Doughty explained that the Board typically has two committees: Financial and Construction/Building simply for purposes of expertise and reporting to entire Board when financial or construction matters arise. No action is taken by these committees. Steve List nominated Tina McCallum and Samantha Gallagher for the Financial Committee. Kathy Morris nominated Steve List and Lyle McKnight for the Construction/Building Committee.

NEW BUSINESS

- a. **Consideration for Approval: MOU with City and DFPD – River City Hall Property Negotiations:** Chief Doughty reported that, out of his meetings with the City Manager, José Madrigal, and his staff, a Memorandum of Understanding concerning River City Hall for the downtown fire station has been proposed. There was discussion over the stipulations of the MOU to which the Board countered, making revisions. Legal Counsel Bud Smith mentioned two previously, city-adopted ordinances which contradict the MOU, stating River City Hall as the location for the downtown fire station. Chief Doughty will meet with the City Manager on Wednesday, June 29, submitting the Board's revisions of the MOU. Chief Doughty stated that this MOU gives DFPD an entryway into negotiations with the city concerning River City Hall. *A motion was made by Kathy Morris to move forward with the concept of the MOU presented by the City of Durango to negotiate River City Hall for the new downtown fire station, seconded by Karen Barger. Motion carried unanimously.*

Samantha Gallagher adjourned the meeting at 9:33 a.m.


Samantha Gallagher, President

7/26/22
Date

Attest:

Katie Pounds, Administrative Assistant